

DDA Registry
File Training-6

Deputy Director of Central
Intelligence
[REDACTED]

4/27 HK

25X1A

DDA

5/3 ?

DTR

25X1A

Hank:

The attached correspondence with the Director went up through you but I do not believe it returned through you. You might wish to take a look at the courses yourself and then let me have any thought on the matter you have. I will then take care of it with OTR.

/s/ Jack Blake

John F. Blake

Att: DDA 77-2065

Deputy Director for Administration
[REDACTED]

26 Apr 77

STATINTL

DDA:JFBlake:kmg (26 Apr 77)

Distribution:

- Orig RS - DDCI w/Orig of Att
- ✓ - DDA Subject w/cy of Att
- 1 - DDA Chrono
- 1 - JFB Chrono

DDA 77-2065: Memo dtd 15 Apr 77 to DCI via DDCI fr DDA, subj: DCI Appearances in Office of Training-Sponsored Courses and Programs

OFFICE OF THE DIRECTOR

Date: 19 April 77

TO: Bernie

FROM: DG

SUBJECT: Request for DCI to Select Agency-Sponsored Courses and Programs at which he would speak, and

REMARKS: programs of other Agencies or Institutions where it is traditional for DCI to speak.

Mr. Blake has attached a list of these courses and programs, and made his recommendations. *in Blue on Right Margin*

Only thing that might be pointed out is that most of courses and programs are for senior, or relatively senior, people. The two exceptions are "CIA: Today and Tomorrow" (for 200 employees of all grades, and is held three times a year) and the Basic Foreign Service Officers Course which meets six times a year.

It would be good for DCI's contacts with large numbers of CIA people at the "Today and Tomorrow" Course if he could appear: it would take only half an hour.

Concerning the Basic Foreign Service course, clearly DCI should not appear at every one of the six runnings of this course; however, an occasional appearance would be useful to help start young State Dept officers who are going overseas off on the right foot so far as Intelligence is concerned.

ACTION

DD/A Registry
File *Training - 6*

DD/A Registry
77-2065

15 APR 1977

MEMORANDUM FOR: Director of Central Intelligence
VIA: Deputy Director of Central Intelligence
FROM: John F. Blake
Deputy Director for Administration
SUBJECT: DCI Appearances in Office of Training-
Sponsored Courses and Programs

1. Action Requested: Your guidance is sought concerning Agency training courses and external briefing programs in which you normally desire to participate.

2. Background: The Office of Training (OTR) has submitted to me a list of courses and programs in which the Director is normally invited to participate. The list is attached.

3. Staff Position: It seems important for you, as Director, to maintain some pattern of regular contact with Agency employees and with members of influential groups from the government and private sector, and to have the opportunity to communicate your thoughts to such groups. A number of OTR's courses and special programs provide this opportunity. At the same time, demands upon your time, as I view it, will be extremely heavy within the next few months. Consequently, I have annotated the attached list with a simple "Yes" or "No" after each entry as my suggestions for your participation on a normal basis.

4. Recommendations: Please advise me of any change or deletion you wish to make from my suggestions on the attached list so that I may advise the Office of Training to invite you only to those courses and programs in which you desire to participate.

/s/ John F. Blake

John F. Blake

Attachment
List

Distribution:

Orig & 1 - Addressee 1 - ER
1 - DDCI 2 - DDA

TRAINING PROGRAMS TO WHICH THE DCI NORMALLY IS INVITED TO SPEAK

I. Internal Courses (Number of runnings per year)

Advanced Intelligence Seminar (3 or 4) - a two-and-one-half week course for 25 mid-level intelligence officers (GS-13 to GS-15), focusing on the Intelligence Community and key international issues.

No
SUGGEST DDCI

OK CIA Senior Seminar (2) - a nine-week course for supergrade and selected GS-15 officers with estimated potential for further advancement in the Agency; the course covers a broad range of managerial, intelligence, foreign policy, and international concerns for the most senior group trained internally by the Agency.

YES!

OK CIA: Today and Tomorrow (3) - a three-day course conducted in the Headquarters Auditorium to give approximately 200 employees of all grades and functional responsibilities a comprehensive review of current developments and projected trends in the Agency and Intelligence Community.

No
SUGGEST DDCI

OK Midcareer Course (5) - a five-week course for 30 officers, primarily GS-12/13, selected on a competitive basis within the Directorates and the O/DCI to provide them with an intensive review of the Agency's responsibilities and programs, with supplementary examination of the Intelligence Community and selected international situations.

YES

OK Senior Operations Course (4) - a five-week course to prepare 20 experienced operations officers at middle and senior levels for further overseas assignments. The course provides an intensive examination of the principal targets for clandestine collection, a sophisticated exchange of professional experiences among the students, and training in the use of operational equipment.

YES, IF
TIME PERMITS

II. Recurring Programs for Visiting Groups

OK Conference for Business Executives on
Federal Government Operations, Brookings
Institution (10)

FORMAT IS LUNCH,
THEN BRIEFINGS
SUGGEST YOU
ATTEND LUNCH +
SAY A FEW WORDS
OF GREETINGS

Foreign Area Officers Course, U.S. Army
Institute for Military Assistance, Fort Bragg (2) NO

JCS-DIA Orientation (2) MARGINAL ; FIELD GRADE LEVEL

OK National Defense University (National War
College and Industrial College of the Armed
Forces), Fort McNair (1) (done at Fort McNair)

YES
(A TRADITION FOR
ALL DCIS - USUALLY
IN OCTOBER
of year)

Foreign Policy Seminar, Federal Executive
Institute, Charlottesville (1)

NO

✓ Basic Foreign Service Officers Course,
Foreign Service Institute (6)

NO

Military Attache Course, Defense Intelligence
School, Defense Intelligence Agency (3)

MARGINAL

National Senior Cryptologic Course, National
Security Agency (2)

NO

OK White House Fellows (1) (2X CIA)

YES

OK Senior Seminar in Foreign Policy, Foreign
Service Institute (1)

YES

III. Guest Speaker Program (6)

OK The Director sometimes meets with the speaker
prior to the presentation in the Auditorium.

WE WILL ADVISE
ON SPEAKERS - SUGGEST
YOU AD HBC IT

STATINTL

15 APR 1977

SUBJECT: DCI Appearances in OTR-Sponsored Courses and
Programs

STATINTL

ORIGINATOR

[REDACTED]
Harry E. Fitzwater
Director of Training

12 APR 1977

Date

STATINTL

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